



ROYAL PRINCIPAL BALLET ACADEMY

2022-23 DANCE SEASON HAND BOOK

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SCHOOL POLICIES & EXPECTATIONS

Welcome to Royal Principal Ballet Academy where we are dedicated to the pursuit of excellence in dance. Children who participate in dance learn important life skills such as self-discipline, organization and self-esteem. Our goal is to be an integral influence of your child's development in the arts and fitness discipline.

Regular attendance is essential for the steady progress of each student. If for any reason your children cannot attend class a phone call or email is always appreciated. We expect the children to practice at home and encourage the parents to take an active role in understanding the students dance regime. Teachers will pass on relevant information for you to better help your children at home.

It is required that all students attending classes have their hair done in a classical bun with no bangs. All students must wear leotard and tights in a suitable style and colour for their level. No t-shirts, sweatshirts or baggy clothes are to be worn in class. Pleated toe, leather ballet slippers in pink for girls and white for boys are required. NO OUTDOOR SHOES ALLOWED IN ANY STUDIOS. Please see "Dress code" section for more detail.

All dancewear should be properly labeled with the student's name. Please check "Lost & Found" regularly for lost items.

Students of Royal Principal Ballet Academy are not permitted to take dance lessons at other schools. This is a standard practice at many schools and this policy leads to consistent training and allows teachers to develop the student in all areas of instruction. We do encourage dancers to take Master Classes outside of Royal Principal Ballet Academy, but please discuss this with your teachers and the Director of Royal Principal Ballet Academy prior to attending.

A code of mutual respect between student, parent and instructor is assumed and any abuse or disrespect will not be tolerated. Instructors are to be listened to at all times. If parents or student have any issues with instructors or other students or parents they should raise this issue to Mr. Xing as soon as possible. Any type of bullying either physical, verbal or cyber will be dealt with by immediate removal of the offending person from the school.

Our environment is meant to be a place of learning and friendship. The lessons learned within our school walls are part of what will shape who your child will be. Our intention is to give the strongest and most positive experience and skills that we can to your child. We look forward to sharing our love of movement with you and your family.

TUITION FEE GUIDELINES

Payment Options

- Term Fees -- Payable on first day of each term (September 1, 2022 & February 1, 2023)
- Monthly -- Payable the first of each month (total fees for the year are amortized over the 10 month schedule)

There is an annual non-refundable \$35.00 registration fee per family

There will be a \$25.00 NSF fee for any returned cheques.

In the event that the monthly/term fees are not fully paid by the tenth day of the month, there will be a \$25 penalty fee. In addition, 3% per month interest will be added to all outstanding amounts.

Cancelling Classes

- If you wish to cancel a class we require 30 days' notice in writing, this is so that we can properly plan classes and the best possible instructors. A refund will be provided for those months remaining in the season, less 1.
- We reserve the right to cancel a class due to insufficient registration -- another class will be offered or a full refund.

Costume Fees

- For those dancers performing in the year end recital only they will be billed for costumes in October.

What to Know About Payment of the Monthly/Term Fees?

Monthly and term fees must be paid upon submission of your Student Registration form, by way of a VOID Cheque, post-dated cheques or monthly debit. All cheques must be dated for the first day of each dance month (unless otherwise specified), and made payable to "Royal Principal Ballet Academy".

For term payments, cheques will be dated for the first day of the month that the term begins (September 1, 2022 and February 1, 2023). Any other fees incurred throughout the season, or any outstanding fees from the previous month(s) will be invoiced to you at the end of every month and are payable upon receipt.

If the tuition fee is not paid by term or Void Cheque (excluding private lesson fees), an additional 10% handling fee will be charged for monthly payment.

Do We Offer a Sibling Discount?

Yes! When two or more siblings are attending, the child with the most classes will pay full fees, and each sibling will then receive a 10% discount on their scheduled fees. These totals will be calculated and communicated to the family prior to registration completion.

Do You Have to Pay for Holidays, Closures, etc?

Royal Principal Ballet Academy has amortized the dance tuition fees into 10 equal months; therefore all of the tuition fees do take into consideration closures, holidays, longer months, shorter months, etc. With this method, each month costs the same – therefore, a little less on the busiest months and a little more on the months with more closures. Closures due to snow or inclement will be announced on our Facebook page. If you are unsure whether classes will be running, you can reach Wilma at 604-722-9003 to ask.

TUITION FEES

	Monthly Fees	Term Fees	Annual Fees	Discount
30 Min	\$46.75	\$233.75	\$467.50	100%
45 Min	\$70.77	\$353.85	\$707.70	100%
1 Hour	\$93.50	\$467.50	\$935	100%
1.25	\$117.99	\$589.95	\$1179.90	100%
1.5	\$141.59	\$707.95	\$1415.90	100%
1.75	\$165.19	\$825.95	\$1651.90	100%
2 Hours	\$188.79	\$943.95	\$1887.90	100%
2.25	\$212.39	\$1061.95	\$2123.90	100%
2.5	\$235.98	\$1179.90	\$2359.80	100%
2.75	\$259.62	\$1298.10	\$2596.20	100%
3 Hours	\$280.35	\$1401.75	\$2803.50	99%
3.25	\$300.64	\$1503.20	\$3006.40	98%
3.5	\$320.47	\$1602.35	\$3204.70	97%
3.75	\$339.82	\$1699.10	\$3398.20	96%
4 Hours	\$358.70	\$1793.50	\$3587	95%
4.25	\$377.11	\$1885.55	\$3771.10	94%
4.5	\$395.04	\$1975.20	\$3950.40	93%
4.75	\$412.50	\$2062.50	\$4125	92%
5 Hours	\$429.50	\$2147.50	\$4295	91%
5.25	\$446.02	\$2230.10	\$4460.20	90%
5.5	\$462.06	\$2310.30	\$4620.60	89%
5.75	\$477.64	\$2388.20	\$4776.40	88%
6 Hours	\$492.74	\$2463.70	\$4927.40	87%
6.25	\$507.37	\$2536.85	\$5073.70	86%
6.5	\$521.53	\$2607.65	\$5215.30	85%
6.75	\$535.21	\$2676.05	\$5352.10	84%
7 Hours	\$548.43	\$2742.15	\$5484.30	83%
7.25	\$559.08	\$2795.40	\$5590.80	82%
7.5	\$573.45	\$2867.25	\$5734.50	81%
7.75	\$585.25	\$2926.25	\$5852.50	80%
8 Hours	\$596.58	\$2982.90	\$5965.80	80%
Maximum tuition amount is 8 hours				

All tuition fees are subject to GST.

RAD EXAMS

Royal Principal Ballet Academy is a Royal Academy of Dance (RAD) based school. The RAD is a British system of teaching ballet and a globally recognized certification for dance. Students from six years old to pre-professional may take part in ballet exams at the yearly invitation of the teaching staff. The exams are designed to give dancers a disciplined and progressive training that adheres to techniques and structure while encouraging musical and artistic expression through dance. We feel that the exams are extremely valuable. They provide a yearly goal for our students to work towards. (As they get older exams can be used towards school credits). Our exams typically take place in late spring. There is an exam entry fee, pianist fees, and processing fee that you will be notified of if your child is invited to participate.

ATTENDANCE

Please find below the number of classes per week:

Grade 1 & Grade 2	2 Syllabus Classes per week
Grade 3, Grade 4, Grade 5	2 Syllabus Classes & 1 Open class per week
Grade 6 & Up	2 Syllabus Classes & 1 Open class per week
Intermediate Foundation/Intermediate	3 hours of Syllabus Classes & 1 Open class per week
Advanced Foundation and Above	3 hours of Syllabus Classes & 1 Open class per week

We understand that every child and family are different. We encourage you to speak with the studio director if the schedule is a challenge for you.

Regular attendance is expected and necessary for progression in all classes and disciplines at Royal Principal Ballet Academy. Attendance will impact team mates preparing for competition and your dancer's personal outcomes for exams.

Please notify the office if you are not going to be at your regular class.

Class size minimum is four. If there are not 4 dancers we will decrease the length of the class.

PREREQUISITES FOR CLASSES

All dancers who are participating in the RAD program are required to take the recommended amount of classes beginning at Grade 1 and following through to Advanced 2/Solo Seal.

Please remember that 1 ballet class per week is pre-requisite to enrolling in Jazz / Modern / Tap.

TEACHER PERMISSION REQUIRED

The following programs require teacher permission for registration: .

- Inter Ballet Team
- Ballet Team Senior
- Senior Pas de deux

DOES THE SCHOOL PARTICIPATE IN FESTIVALS/COMPETITIONS?

The Royal Principal Ballet Academy competitive team is for students that want to take their dance experience to the next level. Students on the team will participate in 2-4 competitions per season. If your child is accepted and registers for a competitive team, it is mandatory to attend all of the competitions for that particular group. Teachers spend many hours carefully planning choreography, and it is very difficult to perform to our best level if we have even 1 dancer missing.

Our competitive classes require students to take ballet classes to support and enhance their technical ability and continue their development of dance fundamentals. Due to the rising standards at all competitions, we are only offering one premier competitive team at Royal Principal Ballet Academy this season. Your child must audition or have a private audition/assessment by a Royal Principal Ballet Academy teacher to be accepted to this team. There is a \$10.00 placement fee if your child has missed the audition.

Students will be placed on teams with other students that dance at a similar level. This creates the even playing field which is now necessary at dance competitions. The ballet requirements for ALL competitive teams is as follows;

Mini Team: Minimum 1 ballet classes per week

Junior Team: Minimum 2 ballet classes per week

Intermediate Team: Minimum 3 ballet classes per week

Senior Team: Minimum 2 ballet classes
PLUS one pointe class per week (3 total)

Dancers must attend the technique class for any competitive genre that they register for.

2022/2023 - COMPETITION DATES AND LOCATIONS

1. YAGP - Early January TBA - Seattle, Washington
2. Festival du Ballet March/April(TBA)
3. Surrey Festival of Dance - March/April (TBA) - Surrey Arts Centre

COSTUME RENTAL

Costumes for school performances will be purchased by RPBA and students will be charged a rental fee performance. However, for solos, the school will order the costumes and the students will pay RPBA for them.

Level	Rental Fee (Including GST)
7 years old and up	\$48/Costume
Professional costumes	\$100/Costume

WHAT NEEDS TO BE COMPLETED BEFORE REGISTRATION IS FINALIZED?

Complete the following;

1. Student registration form, complete with \$35 registration fee
2. Provide form of payment;
 - a) completed PAD form with VOID Cheque,
 - b) full season fees via Cheque or Debit
 - c) 10 post-dated cheques, dated for the 1st of each month.
 - d) credit card payment for year. (please add 2% fee)

2022-2023 PRE-PROFESSIONAL BALLET TRAINING PROGRAM (PBTP)

The Pre-Professional Training Program is eligible for Grade 5 to Grade 12 students who are looking for a highly challenging training program that enables them to balance a rigorous 15+ hours of dance-training while concurrently maintaining a high academic standard.

This fantastic program allows dancers to allocate additional hours during the school day to dance, while still meeting – and often exceeding – their academic requirements.

Through the design of RPBA courses, the students aim to reach a level comparable to a professional ballet dancer by grade 12. RPBA can support and encourage students not only to participate in local ballet competitions, but also international professional ballet competitions. Maybe through some international competitions directly into professional ballet schools and professional ballet companies.

This program uses the Royal Academy of Dance syllabus and Russian Vaganova's technical training method as a connected training system and is coordinated with auxiliary courses including: BBT ballet physical assistance training, modern dance, repertoire appreciation and performance courses, to help students achieve their goals.

Through this project students can reach higher levels of training so that in the future they can take advantage of more ample and diverse opportunities.

Intermediate Pre-Professional Ballet Training Program

RAD Vocational Syllabus IF-Inter
Inter Pre-professional Ballet Technique
Inter BBT & technique
Inter Ballet Team
Inter Ballet Repertoire Competition (optional)
Ballet Repertoire Appreciation G3 above
Inter Contemp Tech Choreo

Senior Pre-Professional Ballet Training Program

RAD Vocational Syllabus AF above
Senior professional Ballet Technique and Pas de deux
Senior BBT & technique
Senior Ballet Team
Senior Classical Ballet Repertoire Competition (optional)
Ballet Repertoire Appreciation G3 above
Senior Contemp Tech Choreo

PROFESSIONAL LEVEL

RPBA has set up a Professional Ballet Program for the purpose of completing the professional results-oriented ballet systematic training more efficiently, so that students reach the level of professional ballet dancers. At the same time, students in the Professional Ballet Program aim to participate in the highest level of international professional ballet competitions .

Such as:

- YAGP
- Moscow International Ballet Competition
- Prix de Lausanne International Ballet Competition, Switzerland
- ADC IBC Youth International Ballet Competition ,USA

In the 2022-2023 season, there will be two levels of Professional Ballet Program one for junior professional ages from 9 to11 and one for senior professional ages 14 +.

In order to ensure the best results of the Professional Ballet Program ,each student must be evaluated by teacher.

Students from Professional Ballet Program also take the RAD grade examination. The level at which each student takes the exam will be selected according to the teacher's assessment of the student's age and specific level. RPBA will help students to take RAD exams to that will benefit them.

Students are advised to take a full program of study. This is a complete training program designed for students' overall professional development.If they cannot take a full program of study, the minimum requirement is 2/3 of the main course. They are not allowed to take a program of study unless they are supplemented by private classes.

Main Courses of Professional Ballet Program

- Ballet Class • Ballet Variations • Pas de Deux • Ballet Pointe Technique

Auxiliary Courses of Professional Ballet Program

- Ballet Body Conditioning • Contemporary • Character Dance

PROFESSIONAL JUNIOR PROGRAM SCHEDULE

MONDAY	WEDNESDAY	FRIDAY	SUNDAY
	3:45-5:15 PJBalletClass Mr Xing	3:45-4:45 PJ Contemporary Mr Lazaro	12:30-2:30 Ballet or Contemporary (Only before competition)
4:00-6:15 PJBalletClass Miss Seira	5:15-6:15 PJ Ballet Body Conditioning Miss Seira	4:45-6:30 PJ BalletClass and Pointework Miss Zhang	
6:30-7:30 PJ and Grade 3-5 Contemporary and Jazz Miss Jessica	6:30-8:00 PJ Ballet Variation Miss Seira	6:45-8:15 PJBalletVariations Miss Zhang	
7:30-8:30 PJ Acro Miss Alyssa			
Total: 12.5 hours			

PROFESSIONAL SENIOR PROGRAM SCHEDULE

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	SUNDAY
4:00-6:00 PS Ballet and Variations Miss Douglas				10:00-12:00 PS Ballet Variations Miss Seira
	5:15-6:45 PS Character Dance Miss Seira	5:15-6:45 Inter and PS Ballet Body Conditioning Mr Xing		12:00-1:30 PS Contemporary Miss Seira
6:30-7:30 PS Ballet Body Conditioning Miss Seira	6:45-8:15 PS Ballet Class Mr Xing		6:45-8:00 PS Ballet Body Conditioning Mr Xing	
7:30-9:30 PS Contemporary Miss Jessica	8:15-9:30 PS Variations Mr Xing	7:00-8:30 Senior and PS Open Ballet Mr Xing	8:00-9:30 PS Variations Miss Zhang	
		8:30-9:30 PS Pas de Deux Mr Xing		
Total: 19.5 hours				

FEES FOR PROFESSIONAL BALLETPROGRAM

Professional Junior students who take more than **seven hours** of Professional courses per week will only pay for **7 hours** of instruction.

Professional Senior students who take more than **ten hours** of Professional courses per week are only required to pay for **10 hours** of instruction.

If the student chooses to take both regular and professional courses, the maximum course fee for Junior students is 7 hours of professional courses .

If students take both regular and professional courses, the maximum course fee for Senior students is 10 hours of professional courses .

Classes per Week	Monthly Fees	Term Fees	Annual Fees (Exclude GST)	Discount
1 Hour	\$120	\$600	\$1200	100%
1.5 Hours	\$180	\$900	\$1800	100%
2 Hours	\$240	\$1200	\$2400	100%
2.5 Hours	\$300	\$1500	\$3000	100%
3 Hours	\$360	\$1800	\$3600	100%
3.5 Hours	\$420	\$2100	\$4200	100%
4 Hours	\$475.20	\$2376	\$4752	99%
4.5 Hours	\$529.20	\$2646	\$5292	98%
5.5 Hours	\$640.20	\$3201	\$6402	97%
6 Hours	\$691.20	\$3456	\$6912	89%
6.5 Hours	\$741	\$3705	\$7410	96%
7 Hours	\$789.60	\$3948	\$7896	95%
7.5 Hours	\$837	\$4185	\$8370	94%
8 Hours	\$883.20	\$4416	\$8832	93%
8.5 Hours	\$928.20	\$4641	\$9282	92%
9 Hours	\$972	\$4860	\$9720	91%
10 Hours	\$1080	\$5400	\$10800	90%

2022-2023 SCHOLARSHIP PROGRAM

In 2021-2022, RPBA started a scholarship program. The purpose is to encourage outstanding young dancers to get a head start on the new year of dance and be recognized for their hard work.

Our scholarships range from \$50-\$500, which can only be used directly in the tuition of the next semester.

2022-2023 PRIVATE CLASSES

Level	Private for 1 Student	Private for 2 or more Students
Junior Professional	\$70/Hour	\$80/Hour
Professional	\$90/Hour	\$100/Hour
Senior Professional	\$120/Hour	\$140/Hour
Ballet Master	\$160/Hour	\$180/Hour
Director	\$200/Hour	\$220/Hour

Prices include GST and studio rental fee. International fee is 200% of listed fees.

ADULTS DROP IN CLASS FEES

Per Hour	Total Hours	Total Price (Include GST)	20% Off (Include GST)
\$36.75	9	\$331	\$265
\$31.50	18	\$567	\$454
\$26.50	36	\$954	\$763
\$23	72	\$1656	\$1325

20% OFF POLICY

You were a student at RPBA before (Under 18 years old)
Your family is one of the students in RPBA (Studying in this semester)

2022-2023 STUDIO RENTAL FEES PER HOUR

Studio Size	RPBA Students	Non-RPBA Students	Monthly Renters (above 10 hours per month)
Small	\$25	\$40	\$30
Medium	\$30	\$50	\$40
Large	\$40	\$65	\$50

International rent fee is 200% of the Use purpose for Non-RPBA Students

DRESS CODE

LEVEL	DRESS CODE
Ballet Shoes:	Full soled leather ballet slippers for all ballet classes.
Preschool Level 1 & 2	Short-sleeved scooped-neck leotard in a polyester-cotton-lycra - pink in colour for girls - matching skirt in pink (elastic waist), pink tights
Pre-Primary	Short-sleeved scooped-neck leotard in a polyester-cotton-lycra - pink in colour for girls - matching skirt in pink (wrap skirt not elastic), pink tights
Primary	Short-sleeved scooped-neck leotard in a polyester-cotton-lycra - lavender in colour for girls - matching skirt in lavender (wrap skirt not elastic), pink tights
Character Skirts	Character skirts are worn from Grades 1–8 (contact Royal Principal Ballet Academy admin if you need to place order) <ul style="list-style-type: none"> ➤ Grades 6/7/8 get the choice of their own ribbon colours to match their body suit colour ➤ Grade 1–5 character skirts will be black with the top row in baby pink, the middle row in baby blue, and the bottom row in navy blue
Character Shoes	Grade 1&2 - lower heel, Grade 3 and up – Cuban heel (higher). Character shoes are not required for vocational grades
Grade 1	Sleeveless RAD leotard in pink for girls same as primary for boys
Grade 2	Sleeveless RAD leotard in light blue for girls same as primary for boys
Grade 3	Sleeveless RAD leotard in navy for girls
Grade 4	Sleeveless RAD leotard in navy for girls
Grade 5	Sleeveless RAD leotard in navy for girls
Grade 6-8	Black leotard for class Mirella, spaghetti strap leotard for exam, colour confirmed by teacher
Intermediate/Foundation thru Solo Seal	Black 5 seam Mirella body suit – Soft blocks/soft pointe shoes required for Intermediate
Boys Pre-Primary – Grade 2	White fitted short-sleeved leotard, navy blue fitted shorts, white ankle socks, white ballet slippers
Boys Grade 3 and above	White fitted short-sleeved leotard, black tights, white socks, white ballet slippers
Jazz	Leotard and jazz pants, black oxford dance shoes, hair in pony tail
Jazz Lyrical	Leotard and jazz pants, beige oxford dance shoes, hair in pony tail
Musical Theatre	Leotard and tights, black oxfords, hair in bun
Tap Preschool	Leotard and tights, patent leather tap shoes, hair in bun
Tap Pre-primary & Primary	Leotard and tights, Bloch beige Mary Jane strap shoes with taps, hair in bun
Tap Grade 1-4 (6-12)	Leotard and tights, Bloch beige Mary Jane strap shoes with taps, hair in bun
Tap Grade 5+ (13+)	Leotard and tights, Bloch black Oxford shoes, hair in bun <ul style="list-style-type: none"> ➤ Be prepared to have second pair of character heeled tap shoes if choreography and costuming require

Please do not purchase tap shoes from Payless as they ruin the tap floor. Please purchase from Dance Box.

IMPORTANT DATES & SCHOOL CLOSURES

September 6, 2022	Tuesday	Classes start
October 10, 2022	Monday (Thanksgiving)	No Classes
October 31, 2022	Monday (Halloween)	No Classes
December 17-18, 2022	Saturday & Sunday	Nutcracker Gala
December 14 2022	Wednesday	<i>Last day of classes for 2022</i>
December 19-January 2	Holiday Break	Closed
January 2, 2023	Monday	Classes Return
January 22, 2023	Sunday (Chinese Spring Festival)	No Classes
February 20, 2023	Monday (BC Family Day)	No Classes
March 12 2023	Saturday	<i>Last day of classes before Spring Break</i>
March 13-24	Spring Break	Closed
March 27	Monday	Classes Return
April 7-10, 2023	Easter Weekend	No Classes
May 22, 2023	Monday (Victoria Day)	No Classes
May 22 2023	Monday	Dress Rehearsal
May 26 2023	Friday	Recital
June 16, 2023	Friday	Last Day of Classes

OTHER DATES TO REMEMBER

Competition and Costume Fees: Due Oct 15 , 2022